

**Meeting of the Town Council of Huntertown, Indiana
November 19, 2018 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road**

A meeting of the Huntertown Town Council was held on Monday, November 19, 2018 at 6:00 p.m. In attendance were council president Mike Stamets and council members Mike Aker, Patricia Freck, and Brandon Seifert. Also present were: Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Superintendent of Utilities Mark Aurich; Derek Frederickson of Engineering Resources Inc.; and Dave Hawk of Hawk Haynie Kammeyer & Smith. Also in attendance were five (5) guests and one (1) reporter. Absent were council member Gary Grant and Huntertown Resource Officer Kevin Surface.

Mike Stamets called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS

Mike Aker made a motion to approve the minutes from the November 7, 2018 regular meeting. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the minutes from the November 15, 2018 administrative meeting. Brandon Seifert seconded. Motion passed, 4-0.

Mike Aker made a motion to approve the General Claims, dated November 19, 2018, in the amount of \$89,878.96. Brandon Seifert seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve Huntertown Resolution 18-015, a resolution adopting the fiscal plan in regarding the annexation of the Brownstone Area. Mike Aker seconded. Motion passed, 4-0.

Brandon Seifert made a motion to introduce Huntertown Ordinance 18-010, an ordinance annexing certain territory to the town of Huntertown to be commonly known as the Brownstone Annexation Area. Patricia Freck seconded. Motion passed, 4-0.

NEW BUSINESS

Outside of items listed under Council Action, no new business was brought forth.

OLD BUSINESS

No old business was brought forth.

REPORTS

No council members offered a report.

Huntertown Resource Officer Kevin Surface was absent.

Clerk-Treasurer Ryan Schwab had the following report

- He will be meeting with Christopher Folland over the week of Nov. 26-29 to discuss the town's website.
- The town has switched its property and liability insurance company from EMC to Bliss-McKnight at a savings of \$8,474 to the Town. Dave hawk suggested moving the automobile insurance onto the same plan.
- The town has switched its agent of record for health insurance to Ryan Stoneburner, Health Insurance Inc. He will be presenting the town with options to continue its current health insurance plan or switch to the Health Savings Account. Schwab said the town has the ability to offer its employees a choice between the two plans.

Town Manager Beth Shellman handed the council a detailed report and highlighted the following items:

- Starting in December, she and Mark Aurich will provide a written report at the first meeting of each month and then a verbal report will be given at the second meeting.
- The town has seven developments with pending plats: Brownstone Section II; Copper Creek; Drayton's Reserve; Yellow Apartments of Hometown; Communities of Willow Ridge Section II; Preserves of Carroll Creek West Section II; and Rustic Farms. Patricia Freck noted that the name of Rustic Farms has changed.
- Sought approval on creating a TIF area. Patricia Freck said she had more questions for the county. Mike Stamets said he would set up an administrative meeting with Elissa McGauley Director of Redevelopment for the County Department of Planning Services.
- Northwest Allen County Schools' insurance company approved a quote from Brooks Construction to repair the damaged street caused by a recent bus fire.
- Displayed a "large check" the town was given by INDOT as part of the Community Crossings Grant Program.
- She is working on the 2019 salary ordinance and will present it at the December 3, 2018 meeting.
- Asked council members who was interested in an iPad or a tablet device. Patricia Freck asked what the advantage to having one would be. Shellman said the town would save money on paper, communication would improve; and council members would all be using the same email program, which could cut down on SPAM.

Mike Aker asked if the Christmas decorations were completed. Shellman said not yet, but the town would have them on November 26, 2018 and would install them Nov. 27-28.

Superintendent of Utilities Mark Aurich handed the council a detailed report and highlighted the following items:

- The water and wastewater facilities have high percentages of capacity remaining.
- The second solids holding taking is expected to start up on November 27.

Town Engineer Derek Frederickson had the following report:

- The re-bid for the Hathaway Road and Bethel Road projects was to begin on November 20. Bids will be accepted until December 4 at 10 a.m. Bids will be open on December 11 at 2 p.m. He hopes to be able to award the project at the December 17 meeting.

Dave Hawk with Hawk Haynie Kammeyer and Smith had the following report:

- He is working on a draft ordinance related to excavating in the right-of-way.
- The town needs to work on annexation plans for Shearwater and Ravenswood in 2019, despite not being able to approve any annexations until 2020.
- The size of the Brownstone annexation area, approved earlier in the meeting, was reduced to remove a bridge from the annexation. The cost to replace the bridge is estimated at \$700,000 and he did not want to burden the town with the expense.

Patricia Freck asked about the status of the current trash contract, noting that a resident sent the council a nice email about the quality of the town's trash service. Ryan Schwab said he would get her an answer.

Mike Stamets asked about the progress of an interlocal agreement with Allen County in regards to the proposed TIF area. Hawk had no news but reminded council that an interlocal agreement is a great way to manage the TIF area with the County.

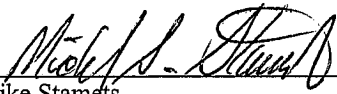
PUBLIC COMMENT

Tasha Eizinger, a resident at 58876 Elm Road in Mishawaka, addressed the council about a September 13, 2018 accident at the intersection of Hand Road and Carroll Road which involved her mother. After detailing the accident, she asked what could be done to improve visibility and traffic flow at the intersection. Council members said that only one of the four corners at the intersection is in the town's corporate limits, the other three are in Allen County;

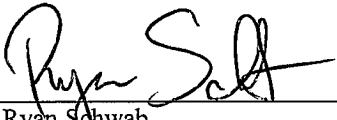
any solution would be a joint venture. A scheduled development at that intersection will also bring about a traffic study and potential improvements to the area as well.

After no further public comments were brought forth; Mike Aker made a motion to adjourn. Brandon Seifert seconded. The motion passed with a voice vote and the meeting adjourned at 6:43 p.m.

Attest:



Mike Stamets
President



Ryan Schwab
Clerk Treasurer