

**Meeting of the Town Council of Huntertown, Indiana
December 3, 2018 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road**

A meeting of the Huntertown Town Council was held on Monday, December 3, 2018 at 6:00 p.m. In attendance were council president Mike Stamets and council members Mike Aker, Patricia Freck, Gary Grant and Brandon Seifert. Also present were: Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Superintendent of Utilities Mark Aurich; Derek Frederickson of Engineering Resources Inc.; and Dave Hawk of Hawk Haynie Kammeyer & Smith; and Huntertown Resource Officer Kevin Surface. Also in attendance were ten (10) guests and one (1) reporter.

Mike Stamets called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS

Patricia Freck made a motion to approve the minutes from the November 19, 2018 regular meeting. Gary Grant seconded. Motion passed, 5-0.

Brandon Seifert made a motion to approve the General Claims, dated December 3, 2018, in the amount of \$50,019.62. Mike Aker seconded. Comments included explanation on invoices from O.W. Krohn, Eagle Leasing, and Hawk Haynie Kammeyer & Smith. After no further discussion, the motion passed, 5-0.

Mike Aker made a motion to introduce Huntertown Ordinance 18-011, an ordinance and resolution providing setting salaries of elected officials and other employees of the Town of Huntertown for fiscal year 2019. Gary Grant seconded. Beth Shellman noted that the ordinance includes the three-percent increase for all qualifying employees, except for elected officials. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to consider Huntertown Ordinance 18-011, an ordinance and resolution providing setting salaries of elected officials and other employees of the Town of Huntertown for fiscal year 2019. Brandon Seifert seconded. Motion passed, 5-0.

Mike Aker made a motion to adopt Huntertown Ordinance 18-011, an ordinance and resolution providing setting salaries of elected officials and other employees of the Town of Huntertown for fiscal year 2019. Gary Grant seconded. Motion passed, 5-0.

Gary Grant made a motion to introduce Huntertown Ordinance 18-012, an ordinance to amend chapter 154.412 (floodplain) and chapter 154.506 (definitions) of the Town of Huntertown, State of Indiana, Ordinance. Brandon Seifert seconded. Paul Blisk, Deputy Land Use Director for the Allen County Department of Planning services, provided documents and a map to council and explained the updated ordinance is a requirement from FEMA. Beth Shellman said there was no reason for the town not to comply with the ordinance. Blisk also provided a description of items on the provided map. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to consider Huntertown Ordinance 18-012, an ordinance to amend chapter 154.412 (floodplain) and chapter 154.506 (definitions) of the Town of Huntertown, State of Indiana, Ordinance. Mike Aker seconded. Motion passed, 5-0.

Mike Aker made a motion to adopt Huntertown Ordinance 18-012, an ordinance to amend chapter 154.412 (floodplain) and chapter 154.506 (definitions) of the Town of Huntertown, State of Indiana, Ordinance. Brandon Seifert seconded. Motion passed, 5-0.

Gary Grant made a motion to give conditional approval for the secondary plat for the Quarry Section I. Brandon Seifert seconded. Conditions of approval included a positive report from the Superintendent of Utilities following the project's final walkthrough on Wednesday, December 5, 2018 as well as some other punch list items required by the engineering firm. After no further discussion, the motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, no new business was brought forth

OLD BUSINESS

No old business was brought forth.

REPORTS

No council members offered a report.

Huntertown Resource Officer Kevin Surface had no report.

Clerk-Treasurer Ryan Schwab had the following report

- He met with Christopher Folland November 29 to discuss the town's website. The two will continue work on ways to improve the site.

Town Manager Beth Shellman handed the council a detailed report and highlighted the following items:

- She is requesting permission to seek quotes on two new trucks in January.
- The Huntertown Fire Department is requesting assistance with a new sign. They have already collected \$14,000 of the overall cost of \$26,000. Ryan Schwab will look for available funds and report back to the council.
- Sought approval on creating a TIF area. Patricia Freck said she had more questions for the county and would like an administrative meeting. Shellman said she would like to get going on the TIF district in February, 2019.
- She and Mark Aurich attended the INDOT early coordination meeting for the Community Crossings Grant project. The two projects – Hathaway Road and Bethel Road – will be a part of separate contracts. A pre-bid meeting was scheduled for December 4, 2018 and bids will be open on December 11, 2018 and a bud summary will be presented to council on December 17, 2018.
- Personnel policy is being update and will be presented to council prior to its December 17, 2018 meeting.
- NIRCC reps are working on Corridor Protection Plans for Cedar Canyon Road and Shoaff Road. NIRCC has prepared sidewalk/trail map plans. The priority plan for 2019 id working with Allen County and Fort Wayne Trails to connect the Pufferbelly Trail to Gump Road Trail with an estimated contribution from the town at \$125,000. Topics on conversation included funding for the project and funding for future maintenance of the project. After no further discussion, no action was taken.
- Asked council members for permission to purchase 10 iPads or tablet devices for town council and utility service board use. No vote was taken but council members gave approval with a voice vote. There were no objections stated for the record.

Mike Stamets asked about the status of an Interlocal Agreement with Allen County. Dave Hawk said the County is not opposed to a provision to require the county to notify the town when they issue a permit in the town's right-of-way. Discussions on the agreement are on-going.

Superintendent of Utilities Mark Aurich handed the council a detailed report and highlighted the following items:

- The water and wastewater facilities have high percentages of capacity remaining.
- Confined Space training is scheduled for Friday, Dec. 7. Mike Aker confirmed he would be attending.

Town Engineer Derek Frederickson had the following report:

- He presented council with a draft of his on-call services agreement for 2019. He noted that the rates are the same as last year. He will ask the council for approval at a future meeting.

Dave Hawk with Hawk Haynie Kammeyer and Smith had the following report:

- He is working on a draft ordinance related to excavating in the right-of-way, but he was uncertain how far to take the ordinance. He met with Mark Aurich and Derek Frederickson about the ordinance. Aurich was planning to meet with Allen County officials and the ordinance may be revised and brought to the council at a future meeting.

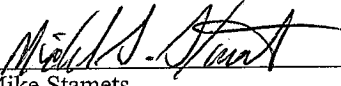
Mike Stamets asked for a final resolution about the town's classification of a pot-bellied pig. Beth Shellman and Mike Aker met with the homeowner in question and determined that in this case, the pot-bellied pig is a domesticated animal and not a farm animal. The council asked Shellman to review similar issues on a case-by-case basis in the future.

PUBLIC COMMENT

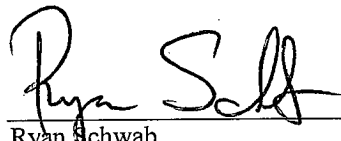
None were brought forth.

Gary Grant made a motion to adjourn. Brandon Seifert seconded. Motion passed with a voice vote and the meeting adjourned at 7:00 p.m.

Attest:



Mike Stamets
President



Ryan Schwab
Clerk Treasurer