

**Meeting of the Town Council of Hometown, Indiana
December 17, 2018 6:00 p.m.
Hometown Town Hall, 15617 Lima Road**

A meeting of the Hometown Town Council was held on Monday, December 17, 2018 at 6:00 p.m. In attendance were council president Mike Stamets and council members Patricia Freck, Gary Grant and Brandon Seifert. Also present were: Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Superintendent of Utilities Mark Aurich; Derek Frederickson of Engineering Resources Inc.; and Dave Hawk of Hawk Haynie Kammeyer & Smith; Also in attendance were ten (10) guests and one (1) reporter. Absent was council member Mike Aker and Hometown Resource Officer Kevin Surface.

Mike Stamets called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS

Gary Grant made a motion to approve the minutes from the December 3, 2018 regular meeting. Brandon Seifert seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the minutes from the December 12, 2018 joint administrative meeting with the Hometown Utility Service Board. Gary Grant seconded. Motion passed, 4-0.

Brandon Seifert made a motion to approve the General Claims, dated December 17, 2018, in the amount of \$112,394.75. Gary Grant seconded. Motion passed, 4-0.

Gary Grant made a motion to donate \$5,000 to the Hometown Volunteer Fire Department to aid in the purchase of a digital sign. Brandon Seifert seconded. Mike Feely and Jason Mueller with the Hometown Volunteer Fire Department and Aaron Keebler with Bright Signs gave a presentation and provided information on the digital sign. Topics of discussion included the need for improvements; information that could be placed on the sign; amount needed to purchase the sign; other sources of revenue for the sign; and the ability to read the sign. After no further discussion, the motion passed, 4-0.

Gary Grant made a motion to approve the 2019 Hometown Town Council meeting schedule as presented. Brandon Seifert seconded. Motion passed, 4-0.

Patricia Freck made a motion to accept the Local Road and Bridge Matching Grant agreements for the Bethel Road and Hathaway Road Community Crossings Grant projects as presented. Brandon Seifert seconded. Motion passed, 4-0.

Patricia Freck made a motion to accept the Bids from API for both Hathaway Road and Bethel Road Community Crossings Grant projects as presented. Derek Frederickson provided a summary of the bids and briefly explained the two projects. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve Hometown Resolution 18-016, Resolution approving the encumbrance of appropriated funds from 2018 CREDIT Fund #444 into 2019 CREDIT Fund #444. Gary Grant seconded. Ryan Schwab explained that the encumbrance was needed to allow 2018 funds to pay for the 2018 Community Crossings Grant projects for Bethel Road and Hathaway Road. After no further discussion, the motion passed, 4-0.

Brandon Seifert made a motion to approve Hometown Resolution 18-017, Declaratory Resolution for the designation of economic revitalization area No. H-17 application of RMI Properties, LLC/Riverside MFG, LLC. Gary Grant seconded. Rachel Black, Economic Development Specialist with the Allen County Department of Planning Services provided an overview of the resolution. Elissa McGauley, Director of Redevelopment with the Allen County Department of Planning Services also spoke to the board, providing an overview of the tax abatement process. After no further discussion, the motion passed 3-0-1 (Aker – Absent; Freck – Aye; Grant - Aye; Seifert – abstain; Stamets – Aye).

Gary Grant made a motion to approve Huntertown Resolution 18-018, Resolution approving payment into Health Savings and or Retirement (PERF) accounts. Brandon Seifert seconded. Beth Shellman explained the resolution, noting that \$1,000 would be placed into employee Health Savings Accounts and/or PERF retirement accounts in two \$500 installments in 2019. After no further discussion, the motion passed, 4-0.

Gary Grant made a motion to approve Huntertown Resolution 18-019, Resolution approving the transfer of appropriated funds from Local Road and Bridge Matching Grant Fund to Rainy Day Fund. Patricia Freck seconded. Ryan Schwab explained that the money was left over from the 2016 Community Crossings Grant project for Lima Road and needed returned to the Rainy Day Fund to complete that project. After no further discussion, the motion passed, 4-0.

Gary Grant made a motion to allow the clerk-treasurer to pay claims for the remainder of 2018 as they come in. Brandon Seifert seconded. Motion passed, 4-0.

Gary Grant made a motion to allow town employees to carry over 5 PTO days from 2018 into 2019. Brandon Seifert seconded. Motion passed, 4-0.

NEW BUSINESS

Outside of items listed under Council Action, the following new business was brought forth:

- Mike Stamets announced his appointment of Kerri Garvin to a 3-year term on the Huntertown Utility Service Board, beginning January 1, 2019.

OLD BUSINESS

No old business was brought forth.

REPORTS

Patricia Freck sought information on repairing the damage from an accident near the intersection of Lima Road and Woods Road that tore up a drain near Mercury Lane. Mark Aurich said that the drain is a County drain and repairs would fall under the County's responsibility.

Huntertown Resource Officer Kevin Surface had no report.

In addition to items under Council approval, Clerk-Treasurer Ryan Schwab had the following report:

- He would submit the town's ordinances and resolutions from 2019 to American legal Publishing for codification.
- He would administer Oaths of Office for newly elected officials at the January 7, 2019 meeting.
- He and Beth Shellman will be meeting with representatives from State Farm Insurance in regards to the town's automobile insurance policies. The town is also getting a second quote as it seeks a vehicle fleet rate instead of individual policies per vehicle. He anticipates receiving quotes early in 2019.
- The Town received its 1782 notice for the 2019 budget. A reduction in rainy day funds was applied.

In addition to items under Council Action, Town Manager Beth Shellman had the following report:

- Engineering Resources is preparing contracts for preliminary engineering work for the Carroll Road project. A Scoping Meeting with NIRCC, INDOT and Engineering Resources is also being scheduled.
- She is meeting with representatives from NIRCC, Allen County, Fort Wayne Trails, Allen County Department of Planning Services and Allen County Highway for a joint project connected with the Pufferbelly Trail. An 80/20 Federal Grant is available through the Department of Natural Resources.

Superintendent of Utilities Mark Aurich had the following report:

- Facilities continue to run well.
- Cross-training continues as employee AJ Arnett continues to train in the WWTP lab.

- Grease and diaper wipes continue to clog lift stations. He would like to see some education material included in a utility bill for employees.

Mike Stamets asked about a meeting with resident Herb Kinsey. Aurich said the resident has a list of issues, but only one was a problem with Huntertown. The curb box with his water shut off valve is buried and the town has been unable to locate it. Aurich said the town has found pieces of it and it may have been damaged during yard reconstruction.

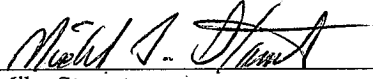
Town Engineer Derek Frederickson had no report.

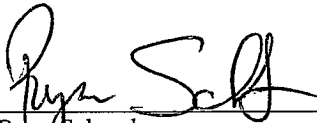
Dave Hawk with Hawk Haynie Kammeyer and Smith had no report.

PUBLIC COMMENT

None were brought forth.

Gary Grant made a motion to adjourn. Patricia Freck seconded. Motion passed with a voice vote and the meeting adjourned at 7:14 p.m.

Attest: 
Mike Stamets
President


Ryan Schwab
Clerk Treasurer