

Town of Huntertown Utility Service Board Meeting Minutes for March 4, 2019

A meeting of the Huntertown Utility Service Board was held on Monday, March 4, 2019 at approximately 5:00 p.m. Attendees included board members Jim Fortman, Kerri Garvin and Brad Hite (P); Clerk-Treasurer Ryan Schwab; and Town Manager Beth Shellman. Also present were four (4) members of the public and one (1) reporter.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

Board Actions

Jim Fortman made a motion to approve the minutes from the February 4, 2019 regular meeting and the February 11, 2019 joint administrative session with the Huntertown Town Council. Brad Hite seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve the water and sewer claims dated February 25, 2019 and March 4, 2019 as presented. Jim Fortman seconded. Motion passed, 3-0.

Jim Fortman made a motion to approve payment from the water and sewer utilities for a 2019 Ford f450 4x4 regular cab and chassis and compartmented crane body from H&H Sales in the amount of \$84,540. The two utility funds would pay for one-third of that total cost. Kerri Garvin seconded. Jim Fortman asked for the timeline on the vehicle. Utility employee Randy Bailey said that the vehicle was 6-8 months out but that company would try and put a rush order on the vehicle. After no further discussion, the motion passed, 3-0.

New Business

Outside of items listed under Board Action, no other new business was presented.

Old Business

Jim Fortman opened discussion on a water/sewer connection application for Rolling Oaks, Section 1. Fortman said he was aware of a meeting on Wednesday, March 6, 2019 about the topic. Beth Shellman said that a meeting was being held at Huntertown Town Hall on Tuesday, March 05, 2019 at 1:30 p.m. to prepare for that meeting. Fortman asked to be notified of future meetings. After no further discussion, no action was taken.

Reports

Clerk Treasurer Ryan Schwab provided a report on potential change in automobile insurance carriers. He would provide more information at a future meeting when a decision is made.

Town Manager Beth Shellman provided the board members with a handout and addressed the following items:

- M&S Excavating responded to a water main break at the Byron Health Center property on February 18, 2019 and has submitted an invoice to the town in the amount of \$3,500. She has contacted a representative from Allen County to discuss having them pay for the work since it was on their property.

Brad Hite announced that two new employees have been hired. Shellman added that she would be meeting with them on Thursday, March 7, 2019 to go over the personnel policy and have the fitted for uniforms.

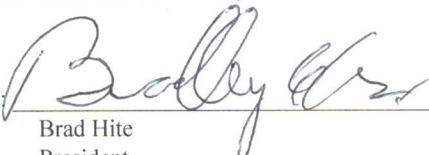
Kerri Garvin requested information on the uses for GIS Mapping. Shellman said the mapping would be used for locating utility lines, lift stations, fire hydrants, curb boxes and shut-off valves. Shellman also explained details of an agreement between the town and Allen County related to GIS mapping.

Public Comment

None were brought forth.

Brad Hite made a motion to adjourn. Jim Fortman seconded. Motion passed 3-0 and the meeting adjourned at 5:15 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer