

## **Town of Huntertown Utility Service Board Meeting Minutes for June 3, 2019**

A meeting of the Huntertown Utility Service Board was held on Monday, June 3, 2019 at approximately 5:00 p.m. Attendees included board members Jim Fortman and Kerri Garvin; Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman and Town Engineer Derek Frederickson. Also present were five (5) members of the public and one (1) reporter. Absent was Board member Brad Hite (P).

Jim Fortman called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

### **Board Actions**

Kerri Garvin made a motion to approve the minutes from the May 6, 2019 regular meeting and the May 14, 2019 Executive Session. Jim Fortman seconded. Motion passed, 2-0.

Kerri Garvin made a motion to approve the water and sewer claims, each dated for May 20, 2019 and June 3, 2019. Jim Fortman seconded. Motion passed, 2-0.

### **New Business**

Derek Frederickson reported that the town has received an application for a new development at Kell Road and Cedar Canyon Road. A meeting with the applicant is scheduled for Tuesday, June 4, 2019 at Huntertown Town Hall. The meeting will cover water/sewer capacity as well as capital improvements to the sewer utility in order to get sewage to the wastewater treatment plant. Frederickson said that the details of those capital improvements have not been discussed at this time. After no further discussion, no action was taken.

Frederickson asked the board to consider a water line improvement project to service the Brownstown subdivision. Currently, dry fire hydrants in the addition are not drawing water from the retention pond. The project would also improve the quality in delivery and water pressure in the area. Jim Fortman asked if the hydrant issue should be taken care of by the developer. Frederickson said the town does have recourse to get the hydrants fixed but that no one from his office has been on the site to determine that actual issue and course of action. He also said that the developer would need approval of the secondary plat for the next section of the subdivision, and the town could withhold approval until the hydrant issue is fixed. Beth Shellman noted that the county owns the property until the annexation takes effect in 2020, so the town is limited in what it can do at the property, outside of utility issues. After no further discussion, no action was taken.

Frederickson provided the board with a pair of handouts detailing potential surcharges to pass on to new customers to help the town afford future capital improvement projects for the two utilities. The handouts detail similar surcharges put in place by the City of Fort Wayne. He asked them to consider a monthly capital surcharge for the sewer utility and a system development charge for the water utility. Frederickson asked if a board member would like to sit on a committee to discuss these items and Fortman agreed to take part. After no further discussion, no action was taken.

### **Old Business**

No old business was presented.

### **Reports**

Clerk Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- The utility connection at the Soarin' Hawk Raptor Rehab location on Old Lima Road has been finalized and the company recently broke ground at the facility, an event attended by both Shellman and Schwab.
- Town employees will begin exercising hydrant valves on Tuesday, June 4. Work will be done each day, with the exception of Friday, to avoid valve breaks on the weekends. The town will also be mapping the locations on the GIS system as it turns valves.

Jim Fortman asked about the deadline to join Team Hometown for the Pufferbelly Trail 5K in July. Shellman said that registration is accepted up to race day, but the early registration runs through July 1.

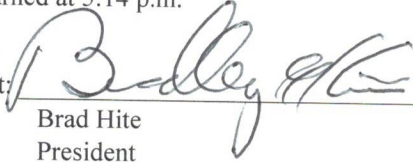
Outside of items listed under Board Action, Town Engineer Derek Frederickson had no further report.

**Public Comment**

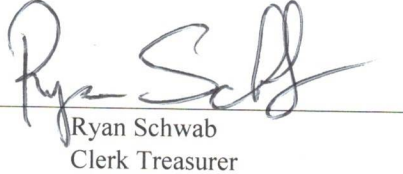
None were brought forth.

Jim Fortman made a motion to adjourn. Kerri Garvin seconded. Motion passed with a voice vote and the meeting adjourned at 5:14 p.m.

Attest:



Brad Hite  
President



Ryan Schwab  
Clerk Treasurer