

Town Manager, Town of Huntertown, IN

The Town of Huntertown is seeking applicants for the position of Town Manager. Huntertown is a growing community in a great school district just north of Fort Wayne with a population of approximately 6,400 people. The successful applicant will demonstrate the ability to manage staff, budget, develop strategic and comprehensive plans, have an understanding of economic development, have the ability to seek grant opportunities, serve as the Town ADA and Title VI coordinator, perform contract management, have a general understanding of public utilities and live within a 20-mile radius of the Town, among other things. A full job description and responsibilities can be found on the Town website at www.huntertown.org. Interested parties should submit their application to the Town Clerk by February 15th at 3:30 pm either by postal service or email (clerk@huntertown.in.gov). Applications must include a resume and cover letter, three professional references and two personal references. References will not be contacted without prior notification to the candidate. Candidates will receive an opportunity to interview for the position the last week of February with selection occurring at the Council meeting on March 5th. For further information please contact Town Hall at 260-637-5058.