

Town of Huntertown Utility Service Board Meeting Minutes for Monday, July 1, 2024
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, July 1, 2024. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Zachary Kerley, Anthony Ramey, and Michale Stamets; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Town Engineer Derek Frederickson of Engineering Resources Inc; Town Attorney David Hawk of Hawk Haynie Kammeyer & Smith; Street Superintendent Randy Bailey; six (6) members of the public and zero (0) members of the media.

Anthony Ramey called the meeting to order at 5:00 PM with the Pledge of Allegiance.

BOARD ACTION

Michael Stamets made a motion to approve the minutes from the June 3, 2024, meeting as presented. Zachary Kerley seconded. Motion carried 3-0.

Zachary Kerley made a motion to approve a quote from Fox Contractors in the amount of \$237,272.89 for water main upsizing at the Willow Creek Middle School project. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve the special contract with Northwest Allen County School for the Willow Creek Middle School project as presented. Zachary Kerley seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a quote from Schneck Excavating in the amount of \$1,271.00 to oversize a sanitary sewer force main at 17384 Kell Road. Zachary Kerley seconded. Motion carried 3-0.

Zachary Kerley made a motion to approve a quote from Brown Equipment in the amount of \$17,109.86 for a utility locator as presented. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to conditionally approve a water main extension application for the Fens Subdivision, pending technical review, annexation, a special contract and construction to begin within two years. Zachary Kerley seconded. Motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, no other New Business was brought forth.

OLD BUSINESS

Outside of items listed under Council Action, no other Old Business was brought forth.

REPORTS

Town Manager Hannah Walker had the following report:

- The town received its response from IDEM regarding its review of the sanitary sewer collection system. Part of that review suggested the purchase of tablets for mapping. She will bring quotes to the board in the future.
- A public meeting for the Anson-Dunton drain project is scheduled for Wednesday, July 10, 2024, at 6 p.m. at Huntertown Town Hall.

Clerk-Treasurer Ryan Schwab had no report.

Town Engineer Derek Frederickson had the following report:

- Design for the wastewater treatment plant phase 3 upgrades is complete. He is planning to submit the permit to IDEM for Expansion.
- An issue has come to his attention regarding the maintenance bond requirement in the town's ordinance. The ordinance does not state how big the bond needs to be. He provided some other examples ranging from 10-percent to 25-percent. Nothing needs implemented at the moment, but he would like to see the town clarify this at some point in the future.

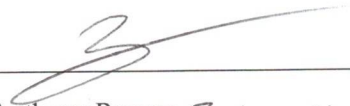
Town Attorney Dave Hawk had no further report.

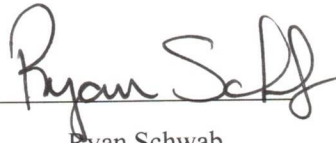
PUBLIC COMMENT

None were brought forth.

Zachary Kerley made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote, and the meeting was adjourned at 5:19 PM.

Attest:


~~Anthony Ramey~~ Zachary W. Kerley
President Board member


Ryan Schwab
Clerk Treasurer