

**Town of Huntertown Utility Service Board Meeting Minutes for Monday, August 5, 2024**  
**Huntertown Town Hall, 15617 Lima Road**

A public meeting of the Huntertown Utility Service Board was held on Monday, August 5, 2024. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Zachary Kerley and Michale Stamets; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Town Engineer Derek Frederickson of Engineering Resources Inc; Town Attorney David Hawk of Hawk Haynie Kammeyer & Smith; six (6) members of the public and one (1) member of the media. Absent was board member Anthony Ramey.

Zachary Kerley called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**BOARD ACTION**

Michael Stamets made a motion to approve the minutes from the July 1, 2024, meeting as presented. Zachary Kerley seconded. Motion carried 2-0.

Michael Stamets made a motion to approve Pay Application No. 2 from Krafft Water Solutions in the amount of \$19,117.01 for work completed on the Carroll Road Septic Relief project. Zachary Kerley seconded. Motion carried 2-0.

Michael Stamets made a motion to conditionally approve Pay Application No. 1 from Mason Engineering and Construction in the amount of \$19,000 for work complete on the Huntertown WTP firm capacity increase project; pending Town Council approval of ARPA funds to be spent on this project. Zachary Kerley seconded. Ryan Schwab said he was going to request the Town Council approve this pay application with the use of ARPA funds and suggested the council give conditional approval to use water operating funds in the event that the Town Council did not want use ARPA funds for this project. After no further discussion, the motion carried 2-0.

Zachary Kerley made a motion for conditional approval for the Classic Heights Extended West primary plat, pending technical review. Michael Stamets seconded. Discussion also included agreeing to have the developer pay \$18,550 to aid in lift station improvements for the development. After no further discussion, the motion carried 2-0.

Zachary Kerley made a motion to approve a new water and sewer service application for 12101 and 12996 Hand Road. Michael Stamets seconded. The request is for irrigation taps (6) for the entrances at Broad Acres and Silverstone developments. After no further discussion, the motion carried 2-0.

Zachary Kerley made a motion to approve the changes to the Huntertown water and sewer service application as presented. Michael Stamets seconded. Motion carried 2-0.

Zachary Kerley made a motion to increase the not-to-exceed amount for on-call services for Engineering Resources Inc. to \$275,000 for 2024. Michael Stamets seconded. Motion carried 2-0.

Michael Stamets made a motion to approve the promotion of utility employee Drew Deisler from "Utility 4" to "Utility 3." Zachary Kerley seconded. Motion carried 2-0.

Michael Stamets made a motion to approve a new water and sewer service application from 12732 Hand Road. Zachary Kerley seconded. Motion carried 2-0.

Michael Stamets made a motion to approve the addition of a 10-percent maintenance bond to the town's ordinance for utility improvement projects. Zachary Kerley seconded. Motion carried 2-0.

Michael Stamets made a motion to recommend to the Huntertown Town Council a resolution to limit water irrigation for homeowners to odd/even days of the month based on their house number. Zachary Kerley seconded. Motion carried 2-0.

### NEW BUSINESS

Outside of the items listed under Board Action, the following New Business was brought forth:

- Derek Frederickson reported that the developer of the Beaumont Broad Acres Extended subdivision is amending its secondary plat for approval after adding 328 lots to the development and the town was asked to provide feedback. Ric Zehr, developer with North Eastern Group, provided the council with an overview of the project and how/why the additional lots were added. Zehr said the expectation is that it will take 9 years to completely build out the subdivision. Frederickson said that current plans to upgrade the water and wastewater utility will be able to manage the additional lots. Board members had no concerns.
- Derek Frederickson reported that the developer of the Shadow Creek Section I is amending its primary plat for approval as a result of flood plain changes at the site. The number and size of the lots remains the same. The board had no concerns about the changes.

### OLD BUSINESS

Outside of items listed under Board Action, no other Old Business was brought forth.

### REPORTS

Town Manager Hannah Walker had the following report:

- She provided a progress report on the various septic relief projects that are ongoing.

Clerk-Treasurer Ryan Schwab had no report.

Outside of items listed under Board Action, Town Engineer Derek Frederickson had the following report:

- A draft agreement for connecting to the City of Fort Wayne's water utility in the event of high flow dates is being created and will be brought to the board's attention at a future meeting.

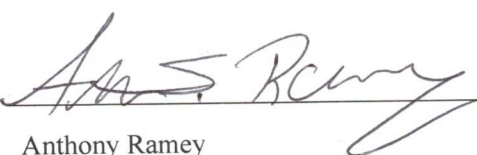
Town Attorney Dave Hawk had no further report.

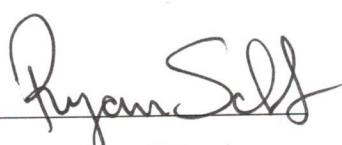
### PUBLIC COMMENT

Greg Cooper, a resident at 3117 McComb Road, informed the board that his neighborhood is called Shadow Creek and asked the board how a new subdivision of the same name is being planned for construction on the town's north side. Derek Frederickson said he would look into it, but his initial thought is that one is being approved by the town while the other, his neighborhood, may have been approved by Allen County.

After no further public comment was brought forth, Zachary Kerley made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote, and the meeting was adjourned at 5:33 PM.

Attest:

  
Anthony Ramey  
President

  
Ryan Schwab  
Clerk Treasurer