

Meeting of the Town Council of Huntertown, Indiana
Monday, January 6, 2025, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, January 6, 2025, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were town council members Brad Hite; Tina McDonald; and Brandon Seifert; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Resource Officer Brandon Reichert; Derek Frederickson, Jim Breckler and Jessica Hile of Engineering Resources Inc.; David Hawk of Hawk Haynie Kammeyer & Smith; three (3) members of the public and zero (0) members of the media. One member of the media attended via Microsoft Teams. Council members Michael Aker and Patricia Freck were absent.

Brandon Seifert called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Tina McDonald made a motion to suspend voting on Town Council officers until all five members of the Town Council were present. There was not a second.

Tina McDonald made a motion to nominate Brad Hite for President of the Huntertown Town Council in 2025. Brad Hite accepted the nomination and seconded the motion. No other nominations were presented. After no further discussion, the motion carried 3-0.

Brad Hite made a motion to nominate Brandon Seifert as Vice-President of the Huntertown Town Council. Brandon Seifert accepted the nomination and seconded the motion. No other nominations were presented. After no further discussion, the motion was defeated 2-1 (Tina McDonald Nay; Brandon Seifert – Aye, Brad Hite – Aye).

Brandon Seifert made a motion to approve the minutes from the December 16, 2024, regular meeting. Tina McDonald seconded. Motion carried 3-0.

Brandon Seifert made a motion to approve the general, water and sewer claims dated January 6, 2025, in the amount of \$1,064,5590.61. Tina McDonald seconded. Motion carried 3-0.

Tina McDonald made a motion to introduce Huntertown Ordinance 2025-001, an ordinance to amend Huntertown Ordinance 2024-014, to fix salaries for elected and appointed officials and employees of the Town of Huntertown for fiscal year 2025. Brandon Seifert seconded. Hannah Walker provided the council with the details of the ordinance, which included language for in an Alliance of Indiana Rural Water Apprenticeship Program, which included periodic pay raises pending completion of coursework. After no further discussion, the motion carried 3-0.

Brandon Seifert made a motion to approve Pay-Application No. 6 from Mason Engineering in the amount of \$111,963.38 for work complete on the WTP Firm Capacity project. Tina McDonald seconded. Motion carried 3-0.

Brandon Seifert made a motion to approve the secondary plat for Creekside Crossing Section I. Tina McDonald seconded. Motion carried 3-0.

Tina McDonald made a motion to approve one-third payment of a quote from H&H Sales Co. Inc. for the purchase of a new utility truck in the amount of \$24,326.67. Brandon Seifert seconded. Ryan Schwab presented council with the quote, which totaled \$72,980.00. Schwab said that the Utility Service Board at its meeting earlier in the evening approved one-third payment from each of the water and sewer utility. The truck would likely be used at the wastewater treatment plant and replace a 2005 vehicle in the current fleet. After no further discussion, the motion carried 3-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2025-011, a Resolution accepting right-of-way dedication deed. Tina McDonald seconded. Motion carried 3-0.

Tina McDonald made a motion to approve the promotion of employee Dillon Shellman from Utility Worker #4 to Utility Worker #3. Brandon Seifert seconded. Motion carried 3-0.

Brad Hite made a motion to appoint Dan Roy and Randy Bailey to the Huntertown Redevelopment Commission. Tina McDonald seconded. The motion carried 3-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Brad Hite appointed Brandon Seifert, Michael Aker and Rob Green to serve on the Huntertown Redevelopment Commission.

OLD BUSINESS

Outside of items listed under Council Action, the following Old Business was brought forth:

- Hannah Walker presented the council with a letter for signature requesting a third resource officer from Allen County.

REPORTS

Tina McDonald had the following report:

- She expressed concern about the wait time on the street light at State Road 3 and Cedar Canyons Road.

Resource Officer Brandon Reichert had no report:

Clerk-Treasurer Ryan Schwab had the following report:

- He presented council with the miscellaneous appropriation transfer from 2024.
- He presented the council with the list of outstanding checks from 2022 that were allowed to be receipted back into town funds. The General Fund and Sewer Operating Fund had no outstanding checks from 2024, and the Water Fund had 32 outstanding warrants totaling \$1,894.00.

Town Manager Hannah Walker had the following report:

- She informed the council that it would likely wait until the second call for projects to apply for the Community Crossings Matching Grant program in 2025.
- The Carroll Road Roundabout project is scheduled to be bid, and the town needs to put together a scoring committee to pick an engineering firm to do the construction engineering. Brandon Seifert expressed concern about the need for the roundabout project, since the 1000-foot barrier

was omitted from the Carroll Road reconstruction project, west of where the roundabout is being constructed. Seifert was concerned about how and why the barrier was omitted from the project without Town Council consent. He said that while the town never wanted to construct the barrier in the first place, INDOT and NIRCC were requiring it in order to get funding for the roundabout project. Town Engineer Derek Frederickson said he could pull all of his firms' paperwork and suggested a meeting with council members to discuss the project. Tina McDonald volunteered to represent the council on the scoring committee.

- Expressed interest in meeting with individual council members to discuss their goals for 2025 and beyond.
- Would like input soon from the council on whether they plan to hire someone new in the utility office or if they plan to restructure the office once Office Manager Rosemary Scheele retires on March 1.

Town Engineer Derek Frederickson had the following report:

- He provided the council an update on the capacity of the water treatment plant and wastewater treatment plant.
- He presented the council with information on current utility connection rates pertaining to high density multi family developments. He would like to have a discussion in the future about how the town would like to handle charges for those developments in the future.

Town Attorney David Hawk had no report.

PUBLIC COMMENT

Dave Barrett, a business owner at 15605 Old Lima Road, Unit 1 in Huntertown, expressed concern about the public parking near his business and how a local resident has multiple vehicles occupying all of the public parking spots near his business. Brandon Reichert said that he is aware of the situation, but as long as the vehicles show signs of movement, there is nothing he can do. Barrett also said his wife, while working at the business, has seen street racing during the day down Old Lima Road.

John Hawkins, a resident at 16730 Garnett Ridge Court, thanked the council for allowing his company, H&H Sales, to build the town another vehicle.

After no further public comment was brought forth, Tina McDonald made a motion to adjourn. Brandon Seifert seconded. The motion passed with a voice vote and the meeting adjourned at 7:07 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer