

Town of Huntertown Utility Service Board Meeting Minutes for Monday, January 6, 2025
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, January 6, 2025. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Dan Roy and Michael Stamets; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Derek Frederickson, Jim Breckler, and Jessica Hile of Engineering Resources Inc; Town Attorney David Hawk of Hawk Haynie Kammeyer & Smith; two (2) members of the public and zero (0) member of the media. Board member Tony Ramey and one (1) member of the media attended the meeting via Microsoft Teams.

Michael Stamets called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Michael Stamets made a motion to nominate Tony Ramey for President of the Utility Service Board. Dan Roy seconded. Tony Ramey accepted the nomination. Motion carried 3-0.

Tony Ramey made a motion to approve the minutes from the December 2, 2024, meeting as presented. Michael Stamets seconded. Motion carried 3-0.

Tony Ramey made a motion to approve the minutes from the December 16, 2024, special meeting as presented. Dan Roy seconded. Motion carried 3-0.

Dan Roy made a motion to approve USB Resolution 2025-001, a resolution to amend USB Ordinance 2024-002, to fix salaries for elected and appointed officials and employees of the Town of Huntertown for fiscal year 2025. Tony Ramey seconded. Hannah Walker provided the council with the details of the ordinance, which included language for in an Alliance of Indiana Rural Water Apprenticeship Program, which included periodic pay raises pending completion of coursework. After no further discussion, the motion carried 3-0.

Tony Ramey made a motion to conditionally approve the Notice of Award for the Northwest Water Tower & Main Extension contingent upon the closing of financial documents. Dan Roy seconded. Jim Breckler provided the board with an overview of the bids for the two parts of the project. Landmark Structures was the low bidder for the storage tank in the amount of \$6,375,000 and Fox Contractors was the low bidder for the water main extension in the amount of \$958,903.20. Breckler said that bond pricing would be known on January 22, 2025, and the bond closing was scheduled for January 30, 2025. After no further discussion, the motion carried 3-0.

Tony Ramey made a motion to approve Pay Application No. 4 to Krafft Water Solutions in the amount of \$57,104.93 for work complete on the Carroll Road Septic Relief project. Michael Stamets seconded. Motion carried 3-0.

Dan Roy made a motion to conditionally approve a new water and sewer service application from Hazelett Enterprises for Steppin' Up Physical Therapy at 1707 Gump Road, pending technical review by the engineering firm. Tony Ramey seconded. Motion carried 3-0.

Tony Ramey made a motion to approve the Memorandum of Understanding between the Utility Service Board and employee Dillon Shellman as presented. Dan Roy seconded. Motion carried 3-0.

Tony Ramey made a motion to promote employee Dillon Shellman from Utility Worker #4 to Utility Worker #3. Dan Roy seconded. Motion carried 3-0.

Dan Roy made a motion to approve a quote from H&H Sales Co. Inc. for the purchase of a new utility truck, with the water operating fund and sewer operating fund each paying for one-third of the total cost (\$24,326.66). Tony Ramey seconded. Ryan Schwab presented the board with the quote, which totaled \$72,980.00. Schwab said that the Town Council will have to approve payment of the other one-third cost at its meeting later in the evening. The truck would likely be used at the wastewater treatment plant and replace a 2005 vehicle in the current fleet. After no further discussion, the motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, no other New Business was brought forth.

OLD BUSINESS

No Old Business was brought forth:

REPORTS

Town Manager Hannah Walker had the following report:

- She provided an overview on a trio of large utility maintenance projects that hit over the month of December, including repair work at the wastewater treatment plant and a lift station repair on Christmas Eve and Christmas Day.
- She would like input soon from the board on whether they plan to hire someone new in the utility office or if they plan to restructure the office once Office Manager Rosemary Scheele retires on March 1.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had no further report.

Outside of items listed under Board Action, Town Engineer Derek Frederickson had the following report:

- He handed out the updated summary of remaining capacity at the Water Treatment Plant and Wastewater Treatment Plant. In December, 23 new customers were added to the water utility and 23 were added to the sewer utility. The water plant has 361 remaining connections or about 8.8 months of average connections until it is at capacity. The wastewater treatment plant can handle 1020 connections or about 24.9 months of average monthly connections. Improvements are planned at both sites to improve capacity.
- He presented the board with information on current utility connection rates pertaining to high density multifamily developments. He would like to have a discussion in the future about how the town would like to handle charges for those developments in the future.

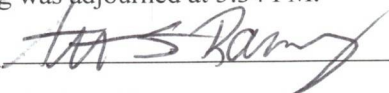
Town Attorney Dave Hawk had no further report.

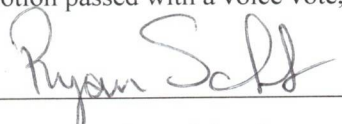
PUBLIC COMMENT

None were brought forth.

Dan Roy made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote, and the meeting was adjourned at 5:34 PM.

Attest:


Anthony Ramey
President


Ryan Schwab
Clerk Treasurer